



# Sea Grant

## Knauss Webinar Series Grant Administration

Photo: Coastal marsh, Maryland Sea Grant



# PLACEMENT WEEK

## *Executive:*

**Executive Primer Webinar:** October 7, 2021 (3:00-5:00 EDT)

**Ask a Current Fellow Panel:** October 12, 2021 (3:00-5:00 EDT)

**Placement Week:** October 14-27, 2021. All activities will be virtual. The majority of activities will occur between 12:00-6:00 EDT. We will have a more detailed schedule soon.

## *Legislative:*

**Legislative Primer Webinar:** January 5, 2022 (3:00-5:00 EDT)

**Ask a Current Fellow/Alumni Panel:** January 6, 2022 (3:00-5:00 EDT)

**Placement Week:** January, 11-12, and 18-21, 2022. All activities will be virtual. The majority of activities will occur between 9:00-6:00 EDT. We will have a more detailed schedule later this fall.



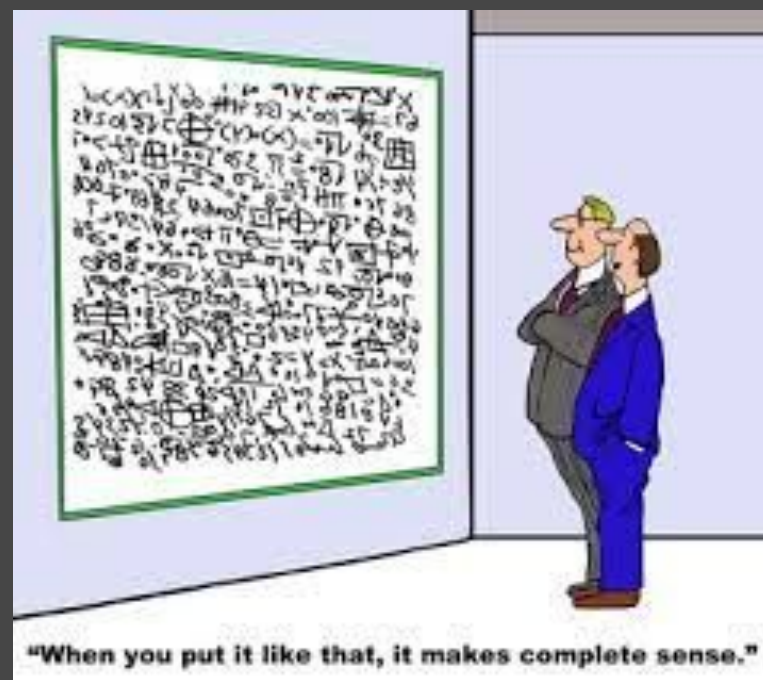
# The Knauss Grant

## Goal

Provide clarity on how the Knauss Grant is administered

Specifically, we will touch on

- Employment Status
- Award Information
- Stipend
- Travel
- Taxes
- Discretionary Budget



# The Knauss Grant

## Key Takeaways

- All programs are DIFFERENT!
- Even within a program, fellows may be different!
- Take responsibility for your own budgeting
- Have a conversation with your program about how your grant is administered



# The Knauss Grant

## Duration

- The fellowship lasts for 12 months  
02/01/2022-01/31/2023
- The fellowship grant award period is one month longer (2/29/2023) to allow for flexibility for relocation after the fellowship ends





# The Knauss Grant

## Breakdown of Funds

Total Funding for 2022 is **\$84,000**

Amount	Use
\$61,500	Salary/Stipend and Employee Expenses (taxes, healthcare, social security, ect)
\$5,000	Discretionary Budget
\$15,000*	Optional office related travel budget

\*\*Very few fellows will receive these funds. The majority of fellows will be on Invitational Travel Orders if a host office would like you to travel to a conference to represent them.



# The Knauss Grant

## Discretionary Budget

### Allowable Expenses

- Relocation
- Academic tuition
- Academic and fellowship-related travel and training

### Prohibited Expenses

- Indirect costs

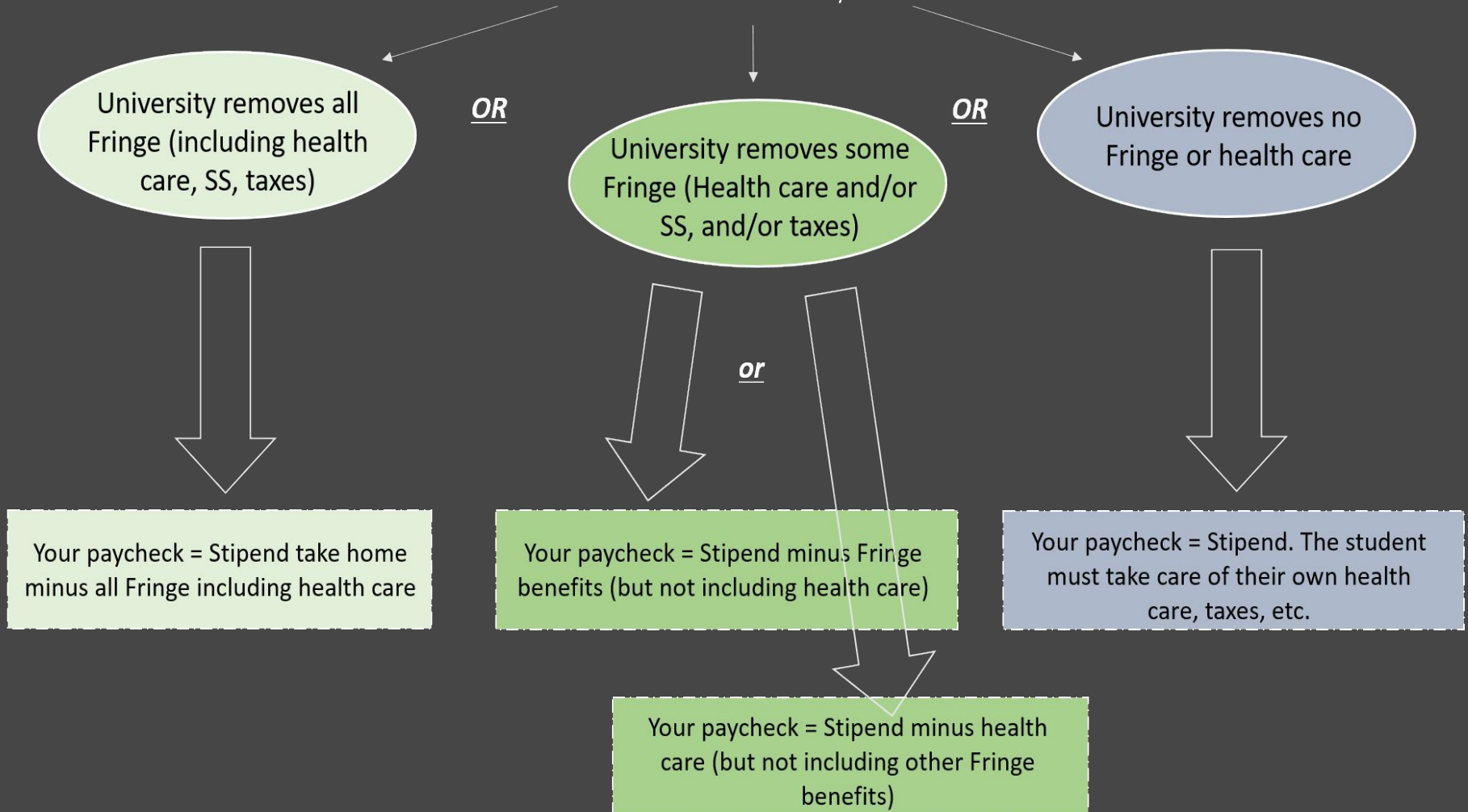
### Restricted Expenses

- Academic or fellowship related materials

*Fringe = health care, taxes, social security (SS), etc.*

## \$61,500 Total Stipend

Depending on your University, the grant can be distributed in a few different ways





# Questions for YOUR State SG

*(A few common examples)*

- How will I receive my stipend (i.e., direct deposit, check via mail)?
- What is the intended payment schedule (ie. bi-monthly, monthly, bi-weekly)?
- What can I spend my discretionary funds on specifically, what are the rules for my University?
- Moving-related spending questions, including time frame and reimbursement process

\*A conversation guide to help you start these discussion will be sent out following this presentation

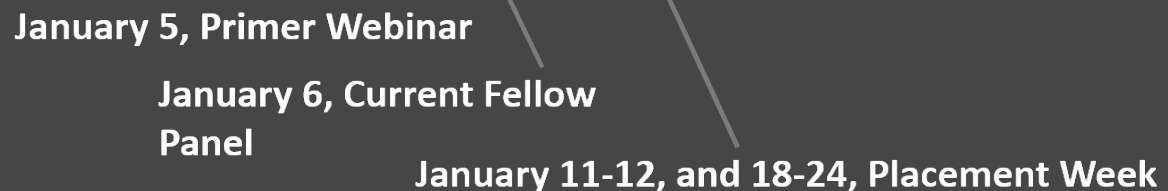
# Next Steps *(outlined in an upcoming email)*

- Review materials and discuss the specifics of your grant with your host program
- Mark your calendars for upcoming relevant events
- Survey to gather your name, contact and emergency contact information

## *Executive*



## *Legislative*





# Sea Grant

## QUESTIONS

Photo: Coastal marsh, Maryland Sea Grant



# Questions